



Forum on Internet Freedom in East Africa 2015



September 28–29

Golf Course Hotel, Kampala–Uganda

@CipesaUg

#FIFEA

@OpenNetAfrica

Logistics Note

Thank you for confirming your presence and participation at the Forum on Internet Freedom in East Africa. To ensure a hassle-free trip, take note of the recommendations below.

Event Venue

The event will take place at the Golf Course Hotel located close to the centre of Kampala city (Uganda). It is located at Plot 64-88 Yusuf Lule Road, also known as Kitante Road.

Flights

If you are being sponsored by CIPESA, ensure that you have already received your travel itinerary. Please note that any requests for changes to issued bookings should be made directly with the airline. Any charges incurred for amendments or changes to booking shall be at individual personal cost.

Visa

Please refer to this page on the [Directorate on Citizenship and Immigration Control](#) to see if your passport permits you to enter Uganda without a visa. A visa can be obtained upon entry or through the Ugandan Diplomatic Mission in your country. Visas for a number of citizens including those from America, the UK and most of the EU are available on arrival. The price for a single entry visit is USD 100. It is important to ensure that your passport is valid for more than six months before travelling. Visa fees for sponsored delegates shall be refunded upon submission of an original receipt.

When traveling please remember to carry your passport, a copy of your electronic ticket and itinerary, your letter of invitation and this logistics advisory.

Airport transfers:

Local transport to/from airport (Home country): International participants are responsible for local transport to/from the airport in their home countries.

Transport to/from airport (Entebbe): Airport pickups and drop-offs have been arranged for speakers and sponsored participants. Upon exit, please look out for a sign post with **Internet Freedom** or with your name. Other participants are advised to arrange their own transport from the airport to the Forum venue.

- For taxis, see: <http://kampalataxi.com/>
- A scheduled airport express bus service operates between the airport and Kampala at fixed times and rates. See <http://www.entebbeairportexpress.com>. The express service station in Kampala (Garden City Mall) is adjacent to the Golf Course Hotel which is the Forum venue.
- If you opt to use a cab from one of those stationed at the airport, your fee should not exceed USD 40.

Accommodation

Sponsored participants will be accommodated at the same hotel as the event venue i.e. Golf Course Hotel. Additional rooms have been secured for self-sponsoring participants who wish to reside there too. Please make reference to CIPESA to secure the discounted rate below. We have also secured a discounted rate at the Imperial Royale Hotel, a short walk from the venue.

Recommended Hotel	Proximity to event	Rate
Golf Course Hotel	Onsite	USD 140/night
Imperial Royale Hotel	15 minute walk	USD 110/night

Other hotels within about a mile of the Golf Course Hotel include:

- Humura Resort(<http://www.humurauganda.com/>)
- Imperial Royale Hotel (<http://www.imperialhotels.co.ug/improyaleoverview.html>)
- Serena Hotel (<http://www.serenahotels.com/serenakampala/default-en.html>)
- The Protea Hotel (<http://www.proteahotels.com/hotels/Pages/protea-hotel-kampala.aspx>)
- The Sheraton (<http://www.sheratonkampala.com/>)
- Hotel Ruch (<http://www.hotelruch.com/>)

Accommodation for CIPESA sponsored participants is booked on a bed and breakfast basis for the duration of your stay. Individual hotel expenses, including, international and local telephone calls, laundry, fax, use of the mini bar, and all other additional drinks and meals **MUST** be paid for on an individual basis before you check out of the hotel. Please clarify with hotel staff about your free and complimentary service entitlements before placing an order.

Expenses

Participants are responsible for all expenses related to their conference attendance. Sponsored participants will receive a modest Daily Subsistence allowance (DSA) for meals and other incidentals not provided. Other participants are advised to carry enough funds to facilitate the duration of their stay in Kampala.

Local Currency

The currency of Uganda is the Uganda Shillings (UGX). The current exchange rate is about UGX 3,660 to 1 US dollar.

You can find indicative exchange rates at the Bank of Uganda website -

https://www.bou.or.ug/bou/collateral/exchange_rates.html

Currencies can be converted at the airport or at the Golf Course hotel. There are various ATM facilities close to the hotel through which you can also withdraw cash. The most convenient would be located at the Garden City Mall or the Nakumatt Oasis mall located adjacent to the event venue.

Please note that most ATMs accept major credit/debit cards including Visa, Master Card, Maestro and American Express, etc.

GENERAL INFORMATION

Health

It is encouraged to take anti-malaria medication before travelling into Uganda. Please consult with a doctor to ensure the right dosage and type.

Yellow Fever Card

A Yellow Fever certificate is not required of arriving passengers. However, it is advisable for passengers originating from countries with cases of Yellow fever and tourists intending to camp in forests, or go for mountain climbing and gorillas tracking, to take the vaccination.

Travel medical insurance

We recommend that all participants obtain travel insurance for their trip which covers the date of departure from your country until the date of your return. For your own health needs, remember to pack you own medication.

Weather

Kampala city is warm most of the year due to its proximity to the equator. Temperatures drop in the mornings and evenings.

What to pack

Summer wear and light clothing will keep you comfortable. We recommend a light scarf or jacket to keep warm in the morning and evenings.

Communication

Should you wish to get a local sim card, there are a variety of options including MTN, Orange, Warid and Vodafone. These can also be secured at the shopping malls mentioned above. Proof of Identity such as a passport may be required to acquire a local number.

Internet

All rooms at the recommended hotels have internet access. During the meeting, the venue will also have wireless Internet Access.

Food

Uganda boasts a variety of foods due to the diversity of cultures found in the country. We have a wide selection of steamed and boiled vegetables, fried and roasted meats, and fresh fruits. Should you have any other dietary restrictions, please notify us by September 25, 2015.

Electricity and electrical outlets

Electricity in Uganda is 240 Volts, alternating at 50 cycles per second. If you travel to Uganda with a device that does not accept 240 Volts at 50 Hertz, you will need a voltage converter. See <http://treehouse.ofb.net/go/en/voltage/Uganda>

Uganda Plug Adapters and Outlet Uganda generally accept a 3 pin type of plug:



Two parallel flat pins with ground pin. If your appliances plug has a different shape, you may need an adapter.

Tours and Travel

For sight seeing, tours and excursions, we recommend Africa Uzuri Safaris LTD. See <https://www.facebook.com/africauzurisafaris>

Contact details

If you have any queries or in case of emergency, please do not hesitate to contact Beatrice Kasemire (beatrice@cipesa.org, +256 705 991 456) or Ashnah Kalemara (ashnah@cipesa.org, +256 773325 435).

We wish you an enjoyable stay in Kampala.